

## **Position Title: Spiritual Growth & Outreach Minister**

**Application Procedure:** Please apply to this position at the United Church portal, ChurchHub.ca by July 19, 2019. If you do not have a profile on Church Hub, please email your application to [2018stjohns@gmail.com](mailto:2018stjohns@gmail.com)

### **Position Profile:**

St John's United Church in Halifax is a faith community who offers meaningful, engaging worship, an outstanding music program, substantial pastoral care and support, youth and children's programs, and many social justice and outreach programs. As a member of our community of faith you will work alongside our Ministry team to expand our program of faith formation to people of all ages and stages in their faith journey, while also engaging the wider community in our programs and activities.

This position is a unique opportunity to use your talents to develop a long-term vision for this ministry while working collaboratively with a community of faith that is committed to being Affirming, welcoming and fearless as they develop new partnerships and new ways of being church.

As an affirming congregation (<http://affirmunited.ause.ca/>) that celebrates diversity, St. John's welcomes applications from all qualified candidates regardless of sexual orientation, gender expression or identity, age, ethnicity or disability. St. John's encourages applications from those in under-represented groups such as the LGBTQ2+ community.

This is a full time (40 hour per week) position, with all the benefits offered through the United Church. St. John's United Church (SJUC) offers salary that is 10% above the minimum rates required by the UCC. We strongly promote a healthy work/life balance and actively support you in achieving this.

### **Position Summary: The Spiritual Growth and Outreach Minister will:**

1. develop strategies and programming to expand faith formation that will encompass all age groups at St. John's United
2. develop new initiatives that promote congregational growth and community engagement
3. develop wider community interest in SJU through such tools as social media, a/v technology, podcasting, media releases, etc.

Accountable to: As a team, the Principal Minister, Spiritual Growth and Outreach Minister and Minister of Music are accountable to each other and to St. John's United Church Official Board, through the Ministry and Personnel Committee.

A part-time, paid administrative assistant position provides support to all members of the Ministry team (photocopying, reception, scheduling rooms, typing, creating bulletin).

### **Program Development and Volunteer Support (35%)**

1. Developing intergenerational programs to increase engagement across the different age groups at SJUC, especially elders.
2. Facilitating and expanding programming to engage the young adults of SJUC through community, regional or national church activities (e.g. pilgrimages, service/education projects, etc.)
3. Coordinating and maintaining a resource centre of materials, supplies and teaching aids for the Christian Development Program.

4. Developing and supporting Christian Development events that will involve all ages (e.g. retreats, Bible study, prayer groups, intergenerational services, plays, pageants).
5. Supporting cooperative programming with other Youth Groups within the community.
6. Ensuring that congregational volunteers working with vulnerable children, youth and adults obtain the necessary police record checks.
7. Developing and leading workshops to facilitate volunteer learning for Children and Youth programs (Footsteps Program).
8. Sourcing, distributing and introducing curriculums for Sunday morning Footsteps program volunteers. Being present during Sunday morning Footsteps program for assistance.

### **Faith Formation and Worship (35%)**

1. Collaborating with the Principal Minister through small group work. This may include current groups (e.g. Book Club, Bible Study) and/or new groups that you may develop.
2. Preparing and conducting services that are creative and diverse while engaging an intergenerational group of participants. You will be expected to conduct 6-8 services per year.
3. Preparing and facilitating Children's Time during the weekly service, in collaboration with the Principal Minister.
4. Collaborating with the Principal Minister in the support and further development of our Pastoral Care Team. Providing Pastoral Care to members of the church community in the absence of the Principal Minister.
5. Developing strategies to attract, connect, and engage new people and families in order to build a bigger church family.
6. Participating in weekly staff meetings, monthly Christian Development meetings and monthly Music and Worship meetings.
7. Collaborating with the Principal Minister in the preparation and delivery of intergenerational and "themed" services (e.g. family Christmas worship service, Holy Humour Sunday, Candlemass, Blessing of the Animals, etc.).

### **Community Engagement (15%)**

1. In collaboration with the Principal Minister, developing new programming promoting congregational growth and engagement and deepening spirituality while also seeking to fill the need for spirituality with the less-churched in the community.
2. Working cooperatively with faith formation ministries at other churches for joint projects.
3. Connecting with other churches, social justice groups and faith groups
4. In collaboration with the Principal Minister, developing new and maintaining current relationships with partners and stakeholders in the wider community
5. Is actively involved in the life of the Regional Council and/or General Council.

### **Communications (15%)**

1. Promoting upcoming programs for CD, Music and Worship functions via social media, church bulletin, posters, e-Newsletter, and the church website (internal communications).
2. Using social media to promote and encourage participation in the Children and Youth Ministry.

3. In collaboration with the Principal Minister, sharing and promoting all the programming, events and activities that SJUC has to offer to the wider community outside of our church family, via social media, a/v technology, podcasting, media releases, etc. (external communication).

4. Overseeing/assisting volunteers with SJUC's "digital ministry".

### **Continuing Education**

Pursues personal, vocational and professional goals for continuing education in consultation with M&P committee.

### **Knowledge and Skills**

- Order of Ministry (Ordained or Diaconal) in the United Church of Canada. We are open to other educational and life experience backgrounds that may be considered as equivalent for this position.
- Comfortable being outside the church, meeting with people to determine their needs, discussing what St. John's United is all about and meeting with potential community partners.
- Open-minded and curious about how SJUC can fill a spiritual void with people who are less churched.
- Enable SJUC to deliver innovative programs, worship, outreach and pastoral care for a younger demographic.
- Ability to build partnerships and work collaboratively and effectively with our Principal Minister who has congregational oversight and with our skilled staff team.
- Preaching skills that serve to connect the everyday world to the Bible's teaching.
- Sensitivity to diverse and traditional perspectives of our existing congregation; honour SJUC's strengths and traditions and weave them into new programming.
- Organizational and lay volunteer development skills. Ability to prioritize.
- Excellent interpersonal verbal and written communication skills.
- Warm, engaging person with ability to listen.
- Strong computer skills and social media knowledge is highly advantageous. Have a strong personal spiritual life, and ability to encourage spiritual life in others.
- Have a positive mindset and ability to encourage enthusiasm in others.
- Confident and willing to take initiative, suggest new ideas and provide direction to volunteers.
- Able to engage in strategic thinking and provide innovative leadership.
- Flexible, open to change, and able to lead change.
- Able to fulfill this role as a team player, while at the same time able to delegate responsibilities to volunteers within the church.